

CONTACT INFORMATION

In person: The Herald, 1213 California Street, Everett, WA 98201
(Office hours 8:00AM to 5:00PM Monday thru Friday)

Mailing address: The Herald, PO Box 930, Everett, WA 98206

Phone: 425-339-3023 • **Fax:** 425-339-3438 • **Email:** obits@heraldnet.com

www.heraldnet.com/obituaries

The Daily Herald newspaper marks the passing of people in the pages of its newspaper and on its website. It is important that we communicate this information clearly to the community and we value our role of informing the public. This form is provided to assist you in composing the obituary. Please type or print clearly.

A notice of death may be submitted and will publish for one day at no charge. Limited information is published including the name of the deceased, date of birth, date of death, city and state of residence and service information.

Traditional obituaries are published for a fee and are submitted by family members directly to the newspaper or through a funeral home. They may include more information about the deceased and the service.

In memoriam is a paid tribute or remembrance that may be submitted in the following years.

Obituaries are edited to conform to The Herald newspaper's style. If you wish to see a final copy of the obituary, please provide an email address or fax number.

PUBLICATION DEADLINES

Sunday or Monday Publication: 12:00 NOON, Saturday
(*Note - Office is closed Saturday. Available by email, phone or fax only.)

Tuesday thru Saturday Publication: 2:00 PM, the day prior

PRICING

Pricing is \$1.80 per line. Approximately 24-26 characters fit on each line, a price quote will be provided to you after the obituary is submitted. Photos may be added for an additional \$25.

LEGACY.COM

Each paid obituary includes an online guest book at legacy.com that will enable friends and families to share thoughts and memories online at www.heraldnet.com/obituaries.

A special *Moving Tribute* may also be purchased for an additional charge.

The following form will serve you as a guide in composing the obituary.
Information in bold is required*. Additional information is optional.

***BILLING INFORMATION (YOUR INFORMATION)**

First Name _____ **Last Name** _____

Phone (Day) _____ **Phone (Evening)** _____

Street Address _____

City _____ **State** _____ **Zip** _____

Email _____ **Fax** _____

Date(s) to run _____

Photo? Y ____ N ____ **via Email?** ____ **Hand-delivered?** ____

Yes, I'd also like to run this obituary in The Enterprise Newspapers (additional charge).

Name of deceased _____

Sex M ____ F ____ **Age** ____ **City/State of residence** _____

Date of birth _____ **Place of birth** _____

Date of death _____ **Place of death** _____

Parents' names _____

EDUCATION

High School _____

College _____

Degree(s) _____

MILITARY SERVICE

Branch of service _____

Highest rank achieved _____

Major awards, medals, duty stations, experiences _____

CAREER

Main Career _____

Total number of years _____ **Retired?** Y ____ N ____ **Year** _____

Memberships:

Religious, civic, professional, volunteer affiliation, etc. _____

PERSONAL INTERESTS

List activities the deceased enjoyed _____

MARRIAGE INFORMATION

Deceased's date and city of marriage

Spouse (maiden name) _____

PRECEDED IN DEATH

List family members who have preceded in death _____

SURVIVING FAMILY

Spouse/Companion

Children _____

Siblings _____

Grandparents _____

Number of Grandchildren _____ Names if desired _____

Number of Great-grandchildren _____ Names if desired _____

Other Family Members _____

SERVICE ARRANGEMENTS

MEMORIAL DONATIONS

FUNERAL HOME

SPECIAL

If there is anything not included in this form that you would like to add, please feel free to do so here.



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